



MINNESOTA INDIAN WOMEN'S RESOURCE CENTER EMPLOYMENT OPPORTUNITY

ICWA Kinship Worker Open 9-11-17

PURPOSE OF POSITION: To identify and assist extended family and community members wishing to serve as foster families for Native American children in need of out-of-home placement in meeting the requirements for licensure, and providing ongoing support for foster families and children during placement.

DUTIES AND RESPONSIBILITIES:

- Work with ICWA Law Center staff and other child protection colleagues to identify extended family and community members who are possible candidates for foster placements.
- Conduct eligibility assessments with potential foster families/placements to identify and resolve possible barriers to placement, including referral to in-house service at MIWRC and referrals to other community resources as needed.
- Host twice-monthly Native Parenting Group for foster parents and grandparents/extended family members, using MIWRC's revised *Gifts from the Sacred Circle* parenting curriculum and other culturally grounded resources.
- Record and keep accurate and up-to-date client files in both paper and electronic formats.
- Assist in outreach efforts to the Twin Cities urban Native American population via tabling, community festivals, resources fairs, etc.
- Assist in recruitment and training of volunteers and interns as appropriate.
- Prepare monthly reports for supervisor and maintain statistical data.
- Attend training and meetings as required by the position.
- Respond to other duties as assigned by the Director of Programs and/or MIWRC Executive Director.

QUALIFICATIONS

- Experience working with families involved in Child Protection (foster care experience highly beneficial)
- Experience working with Native American women and families.
- Working knowledge of Indian Child Welfare Act (ICWA) policy highly desirable.
- Knowledge and understanding of systems of violence and trauma, including inter-generational effects of historical trauma.
- Valid driver's license with a satisfactory driving record required and provide proof of auto insurance.
- Must be willing to submit and pass DHS Criminal Background Study.
- BSW or similar degree desired, but not required.

REPORTING AND SUPERVISORY RESPONSIBILITIES:

The ICWA Kinship Worker reports directly to the Director of Programs. No supervisory duties.

JOB CLASSIFICATION: Full-time; Regular; Exempt

HOW TO APPLY: Send Resume and cover letter to the Minnesota Indian Women's Resource Center, 2300 - 15th Avenue South, Minneapolis, MN 55404; email HR@miwrc.org; (612)728-2000; fax (612) 728-2039.

Visit www.miwrc.org to learn more about us.
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