



Minnesota Indian Women's Resource Center
Employment Opportunity
LADC Counselor
Nokomis Endaad (Grandmother's House)
Open 9-26-19

Thank you for considering joining the Minnesota Indian Women's Resource Center. MIWRC appreciates and values the wisdom of our community. We work with our clients and partners to deliver a comprehensive array of services and maintain an extensive referral network to fully meet the needs of the women and families we serve. We treat everyone who walks through our doors with dignity and respect and strive to maintain a safe environment for all of our clients.

The mission of the Minnesota Indian Women's Resource Center (MIWRC) is to empower American Indian women and families to exercise their cultural values and integrity, and to achieve sustainable life ways, while advocating for justice and equity.

Position Purpose: The Minnesota Indian Women's Resource Center is seeking a dedicated individual to join the Nokomis Endaad Native Women's MI/CD Outpatient Treatment Program. This individual will provide direct services to American Indian women who are experiencing addiction to alcohol and drugs, mental health needs, sexual trauma/violence and culture-based co-occurring disorders such as historical trauma, loss of spirituality, culture, and grief/loss. Nokomis Endaad Native Women's MI/CD Outpatient Treatment Program uses culturally specific treatment approaches to clients within a multi-service non-profit community organization. This individual must be familiar with clinical/case management concepts as it relates to addiction and other disciplines, and be able to work well with others, including community agencies and tribal entities. This individual is expected to carry a client caseload.

QUALIFICATIONS:

1. Must have excellent reflective listening and motivational skills.
2. Must be able to provide trauma informed care and services.
3. Must be able and willing to work with others to achieve goals for the higher good.
4. Must be a Licensed Alcohol and Drug Counselor in the state of Minnesota or ADC II or ADC III by the Upper Midwest Indian Council on Addictive Disorders (UMICAD).
5. The individual knows and understands the implications of Minnesota Rule Statute 245G and Minnesota Statutes, sections 245A.65.
6. Experience working with American Indian families and women in a human service setting.
7. Clinical/Case Management experience with American Indian women preferred.
8. Knowledge of Twin Cities human services resources available to address the basic needs of clients.
9. Knowledge and understanding of domestic and sexual assault victim treatment and services.
10. Strong group facilitation skills.
11. Must have computer skills and be familiar with Microsoft Word.

OTHER QUALIFICATIONS:

1. Must be free of problematic substance use for at least the two years immediately preceding employment and must sign a statement to that fact.
2. Valid driver's license with a satisfactory driving record required. Must have own vehicle and be willing to transport as needed.
3. Must have automobile insurance and provide proof of insurance.
4. Must successfully complete a DHS Criminal Background Study.

Demonstrated ability to:

1. Maintain highly confidential and sensitive information.
2. Ability to exemplify professional and respectful conduct and handle stressful situations well.

DUTIES AND RESPONSIBILITIES:

1. Conduct intake and risk assessments; develop and maintain individual case plans.
2. Develop safety/treatment plans to address addiction services, safe housing, health care, mental health services, sexual trauma issues and culture-based co-occurring disorders such as loss of identity, loss of spirituality, loss of cultural values, and grief and loss.
3. Conduct individual sessions for clients to determine their success in obtaining case plan goals.
4. Develop and implement a culturally responsive alcohol and drug education program and other clinical needs of the American Indian woman client.
5. Provide outreach and work in collaboration with other community agencies and tribal entities.
6. Conduct clinical reviews of clients/records and document client progress.
7. Collect and track client statistical data from client and program logs for reporting purposes.
8. Conduct client admission and review referrals to determine appropriateness of fit for programming. Work with Program Support Specialist on pre-admission process.
9. Monitor and manage client service units to ensure client has active service agreement that allows for provision and reimbursement of service.
10. In collaboration with the Treatment Director, monitor changes to Minnesota Statute 245G programming and ensure that program policies and procedures are reflective of these changes.
11. Respond to other duties as assigned by the Treatment Director.

Reporting & Supervisory:

Reports to the Nokomis Endaad Treatment Director

Supervisory Duties: None

Job Classification: Full-time; Regular, exempt

Salary: DOQ

How to Apply: Send resume and cover letter to Sue Kincade, H.R. Director, hr@miwrc.org, 2300 15th Avenue S., Minneapolis, MN 55404; 612-728-2000; fax 612-728-2039.

Visit www.miwrc.org to learn more about us.

Equal Opportunity Employer